

Kwahfficers' Meeting Agenda

Sunday 8/23

Present (In Constitutional Order):

Lydia Zambon, Dr. Porter, Alina Cook, Katie Valentini, Deshea Lettsome, Brennan Strong, Jason McCullough, Emma Foca, Izan Blanco Queresby, William Burns, Devin Petry, McKenna Withers

President

- Introductions/Ice Breaker
- Constitutional Review
 - Results of previous review never added
 - Actively adding things » eventual changes
- [Collaborative Calendar](#)
 - For officers only, not general choir
 - Add due dates and events
 - Pick a color » be considerate (there are not enough colors)
- D-Tour
 - April 1-6 » Home concert April 9
 - Going South (probably)
- Van Certification
 - Mainly for D-Tour
 - 2 more people van certified (Lydia and Jason already are)
 - Alina & Burns volunteered

Director (if applicable)

- "C-Tour" (Community Tour)
 - Around Williamsburg
- Convocation » Rehearsal Wednesday (8/26)
- Finalized Roster » Thursday (8/27)
- Social Chairs » Work with Dr. Porter about extended social times for certain days » Plan around calender
- Social Events on Syllabus? Yes or No or Maybe?
 - Social chairs say no » newsletter
- Auditions before activities fair » send people to Dr Porter

Vice President

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- Recruitment
 - Auditions underway!
- Homecoming (October 23)
 - Inventory of Homecoming closets/supplies completed
 - Week after Fall Break (10/12 - 10/16) » Hell week
 - Movie theme day undecided
- Merch
 - Inventory
 - Emma & Henry completed
 - Merch committee (?)
 - Potential continuation
 - VP budget uncertain
 - At least 1 new merch item
 - Preferentially before homecoming
 - Full choir voting (?)
- Newsletter

Treasurer

- 26-27 Budget
 - Excel spreadsheet for officers and director
 - Released by FDOC (8/26)
 - Talk to Katie for additional funding
 - Ledgers for purchases
 - Item, Reimbursement, Date
- Dues
 - Still ok with \$50
 - Payment due date after add/drop
- Bank trip
 - Date to go with Dr. Porter & Lydia
 - Names for official account
- Transfer of \$ from merch site
 - Meeting with McKenna each semester to check money transfer

Social

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- Shakes
 - When is the first day for new members?
 - Usually weekend after first rehearsal
 - Friday (8/28) is first rehearsal
 - Tentative Friday night after rehearsal
- Introductions
 - During social
 - Extended social break during first rehearsals
 - Under 10 minutes
- Bigs + Littles
 - Timing is undecided
 - Don't affect rehearsal
- Meet the Choirs
 - Collab with social chairs from Barksdale & Bots
 - Talk to presidents of Ebony Expressions
 - Schedule within next month (maybe)
- Kwahbecue?
 - After Kwah Retreat
 - Dr Porter manning the grill
 - Fire safety training
 - 2 people necessary
 - 7 business days ahead of event
- Questionnaire
 - Talk to Burns & Lydia

Historian

- Meet the Officers
 - Instagram post » Reuse answers from Website
- Summer Postcards (what did Kwah members do this summer)
 - Elijah made a form » Sent to GroupMe soon
- Door tags/DoorDecs?
 - For dorm room doors
 - Kwahcodile theme maybe
 - Bigs usually make them for littles

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- Update Board
 - Too late for audition stuff
 - Welcoming new members
- Quick social media things: Youtube, recording rehearsals, and an Insta video
 - Youtube channel recovered!!!
 - Attack the Twitter next
 - Previous concerts + Add concert recordings from this year
 - Alyce (Bots) has recordings from I-Tour
 - Record a couple rehearsals for the youtube 🎥
 - Insta Video » interviewing members during convocation
- Group Photo in the winter: when do we want to do it?
 - Through university photographer
 - Pick a date!!!
 - Usually a cancelled rehearsal » Half a rehearsal
 - Winter Concert 12/5
 - Potential dates: September 21st, October 26th (both are Mondays)
 - September 21st for the Wren Building application

Fundraising

- Merch inventory
 - Talking with Lydia & Burns
- Cabaret timeline
 - Other choir fundraising contact details
 - Collab & include other choirs
 - Talk to Henry, Lydia, Alina
 - Committee perhaps :)
 - Invite other people to contribute
 - Not decided yet
 - Trying to figure out concert hall
 - Low availability + long reservation waitlist
 - All is *very* tentative
- Fundraising ideas?
 - A couple in fall - Once a month
 - Kwahssail

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Belonging Chair

- Belonging committee?
 - “Deciphering the state of the choir”
 - One per voice part? No
 - If you’re interested, join
 - Involve freshman?
 - Absolutely
 - Maybe once a semester
- Google form?
 - Help with anonymity
- The Conflict Resolution & Education office does conflict resolution training!!!!!!
 - Emily Gerst

Alumni Correspondant

- Timeline

Secretary

- Thank you notes (from D-Tour 2025-2026)
- Attendance policy
 - Meet with Dr Porter at some point
- Formalized Roster
 - Finalized Thursday
- Directory
 - September 6
- First rehearsal - going through attendance as a class
- Total Choir Inventory
 - Combine inventory spreadsheets

Librarian

- Organizing folders
 - Tentative number of people
 - Official assignments at end of Add/Drop
- Returner numbers

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- Google form » nostalgia
- Organizing/assigning music
 - Bus songs for D-Tour
 - Collaboration with Bots librarian & volunteers to organize the library...

Webmaster

- Website up-to-date
 - Schedule for fall semester + leadership biographies
- Updating meeting notes tab on the website
 - Add last year's notes + constitution
- Prepping for new members! Email list — after add/drop ends
- Alumni email list
 - Dr Porter has access

Robe Royalty

- Election day » some point early on
 - Work with Dr Porter for exact day

Collaborative

- Lydia loves collaboration guys
- Bring Your Friend to Rehearsal...?